

ITEM #1, ADDENDUM #1 (4 Pages)

Record of Pre-Bid Conference
3000 Block of the Boardwalk
Façade Renovations
2:00 pm; 6/12/07; CRDA Conference Room

I.) Format of Pre Bid Conference

- a. Introduction of Craig Dothe Architects, CRDA, And ACIA staff members plus Mr. James Robson, Commissioner of the ACIA Board
- b. ACIA overview of “front end” documents
- c. C. Dothe, Architect, overview of project scope, technical specifications, and drawings
- d. Site visit suggested, not accepted by attendees

II.) B. – ACIA overview of “front end” documents

1. Pre Bid “sign in” sheet was circulated. Result is included as an attachment to this record.
2. Bid opening date of 6/29/07 will be adjusted by Addendum #1 item so that Friday, 6/15/07 will become the last date for bidders to fax requests for interpretation (clarifications) to the ACIA (Fax (609)-645-5813) and Dothe Architects (Fax (609)-348-0118) simultaneously. The date for bid opening will allow for the addendum or addenda to be in potential bidders’ possession 7 working days prior to the bid opening date.
3. Even with a change of the bid opening date, the time of the opening will not change (i.e. 2:00 PM) and the place will not change (i.e. CRDA Conference Room)
4. Pages B-5 and B-6 of the Instructions to Bidders shall be revised and reissued via Addendum #1 to reflect the fax numbers listed in 3.
5. Page C-1 of the Form of Proposal – Bid is in a Total Lump Sum Bid with components of the lump sum broken out and a various allowances listed as part of that Total Lump Sum Bid.
6. Listing of the laws which all ACIA bid packages and therefore the bidders are subject to exists on page B-4 and G-11 of the Project Manual.
7. All projects bid by the ACIA shall be governed by the latest prevailing wage determinations issued by the New Jersey Department of Labor (see page B-8 and Section K of the Project Manual).

8. Section K of the Project Manual, ACIA Affirmative Action Policy and Plan, lists a goal for MBE/WBE subcontractor participation on the project, i.e. 7% MBE, 3% WBE.
9. After a successful bid cycle, the ACIA Board of Commissioners will vote regarding an award of contract to the responsive, responsible low bidding contractor. After this vote on an award resolution, the contractor shall then process these documents: six copies of the Form of Agreement (Section E of the Project Manual), six 100% Performance Payment Bonds (Section H of the Project Manual), and six ACORD certificates in compliance with pages G-4 through G-8 of the Project Manual. With the processing of these documents, the ACIA will conduct a pre-construction conference at which a "Notice to Proceed" will be issued to the Contractor with date of commencement for construction activities included. The date of commencement shall be in the month of September 2007. Substantial Completion of the project shall be achieved in 150 calendar days from the date of commencement.
10. Bidders should transmit pages G-4 through G-8 of the Supplementary Conditions to their insurance agents ASAP for review with particular attention paid to the "Installation Floater" language. Bids should reflect installation floater insurance premiums to cover the requirements of subparagraph 11.4.2 on Page G-7 of the Supplementary Conditions.
11. As per the New Jersey Public Contracts Law, all specifications are to include "or approved equal" language for all items. If the language does not appear in a technical specifications section, it shall now mean to read so by this statement of the Pre-Bid Conference.
12. Page G-2 of the Form of Proposal is currently listed as "not used". Dothe Architects may choose to list unit prices via an addendum or it may remain as is.
13. The ACIA requests that any potential bidder who encounters difficulty in obtaining pricing for the lighting package of the project inform the ACIA of this situation immediately so that remedial action can be taken by the ACIA, the CRDA, and C. Dothe Architects.
14. A responsive and responsible bid submission can be facilitated by adherence to the check list on Page C-3 of the Form of Proposal. Please read and follow the directions of Sections A and B. The ACIA will revise and reissue this page to reflect the Affirmative Action Policy and Plan pages as Page K-12 through K-15 not K-15 through K-18 and Page C-7 not C-6 as the listing of specialty trade contractors.
15. Bidders should well note the following: The bid submission should include Public Works Contractor Registration Act certificates and NJ Department of Treasury Business Registration Certificates for themselves but also for every subcontractor listed on Page C-7 of the bid submission.

16. The contractor shall indemnify and hold harmless the ACIA, the CRDA, the architect, and Amelia Associates re: its actions and those of the subcontractors. **THERE WERE NO QUESTIONS RELATIVE TO THE “FRONT END” DOCUMENTS FROM THE CONFERENCE ATTENDEES.**

III.) Mr. Craig Dothe of Dothe Architects gave an overview of the projects scope, specifications, and drawings.

1. The project area is between Morris and Chelsea Avenues on the Boardwalk with one currently vacant storefront (at the west end). The structures can be characterized as 3B construction (the reference is to 5B on the plans).
2. The architects are fully aware of the building’s character – i.e. constructed in the early 60’s, in good shape and well maintained, with full access for design evaluation. The documents’ detail have been compiled with existing conditions in mind. Assumptions were held to a minimum. The approach is basically sawing off the building fronts and proceeding from the existing foundation/substrate. The existing construction is bearing wall construction.
3. The design keeps the sight lines from the mid-rise hotel behind the stores in mind.
4. The lighting package incorporates a practicality since the building design is seen as strong.
5. The metal stud/gyprock design brings common sense to the construction approach.
6. Stores and businesses will remain open so the scaffolding will have to provide tunnel access. The Country Kitchen in particular does a high volume of business (#1 Country Kitchen vis-a vis revenue).
7. There is one owner for the block, i.e. Amelia Associates. This should serve to reduce the owner and tenant difficulties experienced on other Boardwalk Façade blocks. **THERE WERE NO DESIGN RELATED QUESTIONS FOR THE ARCHITECT FROM THE ATTENDEES. THE ATTENDEES DID NOT OPT FOR A SITE VISIT.**

The ACIA expressed its appreciation for the attendees’ attention and voiced the hope that September will see the commencement of façade renovations on the 3000 Block.

The Pre-Bid Conference adjourned at approximately 2:50 pm.